

Costs information on Premises Licence Applications and Premises Licence Variation Applications

Introduction

All Premises Licence matters are dealt with by Michael Batty, an experienced Solicitor in our Dispute Resolution team. You can find out more information about Michael from [this page](#).

We do not carry out work on a fixed fee basis. We will charge for work based on the time spent working for you and the standard hourly rate of the person carrying out the work. Michael Batty's current hourly rate is £410 plus VAT at 20%.

Before we start work for you, we will provide a tailored estimate based on your needs and the specific facts of your matter. We do this because all cases are different, and our costs vary from matter to matter depending on the exact circumstances.

What will we do?

If we act for you in connection with a Premises Licence Application or a Premises Licence Variation Application, our advice will include: -

- Obtaining your detailed instructions;
- Visiting the property in question, if appropriate;
- Drafting the Application and all supporting Public Notices;
- Serving the Application upon the statutory consultees;
- Advertising the Application in an appropriate newspaper; and
- Dealing with any queries raised by the statutory consultees and members of the public.

It will be your responsibility to provide us with adequate plans of the property for the purposes of the Application and to arrange for the required Public Notices to be displayed at and in the vicinity of the property.

We will not deal with formal objections from statutory consultees or members of the public or any resulting hearing before the applicable local authority's licensing committee or any appeal unless we specifically agree with you to undertake this additional work. This will incur an additional cost.

What will it cost?

Typically, our fees for the specific work set out above will be between £3,500 and £4,500 (plus VAT of £700-£900).

In addition, you will incur a number of other costs as follows:

1. **An application fee.** The current fee range extends from £100 to £1,905 and is based upon the rateable value of the property.

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2. **A newspaper advertisement fee** which can typically cost between £500-£600 (plus VAT of £100-£120).
3. **Client due diligence:** identifying you is a legal and regulatory obligation we must discharge when we accept you as a client. Before we start work for you, we will provide you with details of the possible options we can use to establish your identity and the potential costs included in the tailored fees estimate referred to above. The minimum charge will be £30 + VAT per person.

Our fees are likely to be higher than the figures given above where we agree to deal with objections raised by statutory consultees or members of the public and where a licensing committee hearing, and appeal are required

How long will this take?

Typically, it will take between 2 and 3 months from receiving your instructions to obtaining the Premises Licence or the variation.

We will be able to give you a better idea of how long it will take once we have more details, and as the matter starts to progress.

Further information

If you would like more information about our services, our costs and the timescales involved please contact Michael Batty (michaelbatty@greene-greene.com or 01284 717414) to discuss your matter further.